

A blue-tinted photograph of a business meeting. In the center, two hands are shaking in a firm grip. Below the handshake, a person's hand is visible holding a pen over a document on a clipboard. The background is slightly blurred, showing other people in business attire. The entire image is overlaid with a semi-transparent blue filter.

Clarien Corporate Services Limited

Corporate Services

Clarien Corporate Services Limited is a division of the award-winning Clarien Wealth Management practice, specialising in corporate secretarial and corporate governance services geared to the needs of corporations, individuals and families with trusts, companies, or other entities that comprise their overall financial structure.

Services Provided

The following services include but are not limited to:

- Providing the primary functions and duties of a company secretary or assistant secretary
- Provision of Registered Office
- Preparing and distributing meeting agendas and notices related to convening an Annual General Meeting per year
- Preparing board, shareholder and committee meeting minutes and resolutions
- Incorporation and formation of local companies, exempted companies, LLCs and partnerships
- Establishing and maintaining the statutory registers
- Conducting client due diligence and identifying and verifying beneficial owners and controllers
- Coordination of annual statutory filings where applicable (e.g. Economic Substance Act) and the various regulatory bodies
- Serving as a primary liaison with the client, the Bermuda Monetary Authority, Registrar of

Companies or other service providers with regard to corporate administration matters

- Facilitation of and assistance with:
 - Banking arrangements under the administration of the corporate services practice
 - Share transfers and share capital amendments
 - Director and Officer changes
 - Change of company name
 - Bye-Law Amendments
 - All due diligence requirements
 - Beneficial ownership registration and filings
 - Overall good corporate governance practices
 - Liaising with regulatory services and authorities
 - Advice on regulatory matters that might impact the business
 - Economic Substance Act requirements
 - Concierge services

Meet the Team:

As Head of Legal and Corporate Services, Geoffrey Faiella acts as the Corporate Secretary for all of Clarien's group companies. He has been a part of the Clarien team since 2014 as the group's internal legal counsel and from 2017 as the Head of Clarien's Regulatory Compliance risk management function. Geoffrey brings a decade of practical experience advising on corporate and commercial law, and managing legal and regulatory risks within the Clarien Group of companies. As Head of Corporate Services, Geoffrey will be responsible for developing and executing on Clarien's corporate services business strategy, driving business development and leading Clarien's team of best-in-class Corporate Administrators. He was admitted to the Bermuda Bar in 2011, having studied law at the University of Bristol in England and having received his diploma in Legal Practice at the University of the West of England (Bristol). Throughout his career, Geoffrey has served as a director or acted as corporate secretary to numerous charitable boards and committees. When he isn't working, Geoffrey enjoys spending time with his wife and two young children, participating in amateur community theatre and dabbling in the culinary arts.



Geoffrey Faiella
Head of Legal and
Corporate Services



**Jennifer Hanson
Crockwell**
Head of Trust &
Family Office

Jennifer Hanson Crockwell, CPA, CA, TEP, is Head of Trust and Family Office. Jennifer has over 25 years in the accounting and financial services industry as well as experience in corporate secretarial work. She plays an integral role in the strategic development of Clarien Wealth Management with a focus on ultra-high net worth and Family Office clients under the direction of the Chief Wealth Management Officer.

Jennifer has been involved in Bermuda's trust industry for over 20 years. In all her prior roles, Jennifer has worked closely with ultra-high net worth clients and their financial, tax and legal advisors as well as with bankers and investment advisors.

Jennifer is a Chartered Professional Accountant from Canada (CPA, CA) along with a Trust Estate Practitioner (TEP). She holds a Bachelor's degree in Accounting with Great Distinction from University of Saskatchewan in Canada. She is also a member of the Institute of Directors.

Why Clarien

- Provides our Wealth Management clients with a one-stop shop for a full range of banking, investments, trust administration and corporate secretarial services
- Experienced staff with expert technical and practical corporate secretarial, governance, regulatory and compliance skill sets
- Highly responsive and attentive service built around a desire to establish mutually beneficial relationships with our clients
- A customised approach to creating solutions
- Strict adherence to the highest fiduciary standards
- A dedication to the 'founder's mentality' – a belief system focused on building a successful and sustainable business