



# Request For Credit Reference Form

BANK USE ONLY

### Clarien Bank

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_

General Ledger #: \_\_\_\_\_ Date: \_\_\_\_\_

### Name of Person Requesting Reference

Mr.  Mrs.  Miss  Ms.  Other: \_\_\_\_\_

\_\_\_\_\_  
First Name Last Name Middle Initial(s)

Date of Birth (DD/MM/YYYY) \_\_\_\_\_ Corporate Name \_\_\_\_\_

### Contact Details

\_\_\_\_\_  
Home Telephone Home Fax Work Telephone

\_\_\_\_\_  
Work Fax Cell Number

\_\_\_\_\_  
Home E-mail Work E-mail

### Purpose of Reference

Student  Visa  Scholarship  Banker's Reference  Other \_\_\_\_\_

### Names of Individuals/entity to be included in reference:

\_\_\_\_\_  
First Name Last Name Middle Initial(s)

### Relationship to Student (if appropriate)

Son  Daughter  Other \_\_\_\_\_

### If Student Reference:

Accepted  Applying

### Address Letter To (please be specific)

\_\_\_\_\_  
\_\_\_\_\_

### For the Attention of (if applicable):

### Details To Be Included:

Balance of Deposit Accounts  Balance of Loan/Mortgage Accounts  Balance of Credit Card Accounts

### Debit Release Authorisation

Amount Due: \$50 (3-5 working days)

### I authorise you to debit my account.

Account Number \_\_\_\_\_

Signature \_\_\_\_\_

Date (DD/MM/YYYY) \_\_\_\_\_

Signature \_\_\_\_\_

This represents my authorisation to release the details as requested and indemnifies the Bank against any actions as a result. If appropriate, I also authorise \_\_\_\_\_ to collect the reference letter on my behalf.

Signature \_\_\_\_\_

Date (DD/MM/YYYY) \_\_\_\_\_