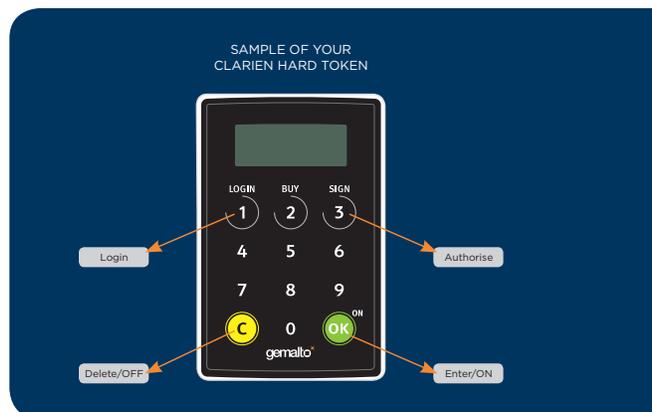


## How to PIN your iBank token:

1. Press OK (green button on the bottom right of the token) and hold until you see “NEW PIN” appear on the screen
2. Enter a four digit PIN by using the numbers pad on the token, then press OK once complete (Note: If you enter a number by mistake, press the yellow button with the letter C on the bottom left of the token to delete the incorrect number)
3. “CONF NEW PIN” will appear. Re-enter the PIN number and press OK
4. “HELLO” will appear, confirming you have successfully pinned your token
5. Please remember your PIN, as it will be required to log in to the system.



## How to log in to Clarien iBank:

1. Visit [clarienbank.com/ibank](http://clarienbank.com/ibank) and click on the “iBank” login button to log in
2. Enter your user name and password on the login screen
3. Press OK on the token, the word “PIN” will appear on the screen
4. Enter your four digit PIN
5. Press OK
6. “HELLO” will appear
7. Press LOGIN on the token
8. Enter the number that appears on the token screen in Clarien iBank’s “OTP” field and press “Confirm” to complete your login
9. You are now logged in

## Commercial Client User Activation Steps:

1. Login to Clarien iBank, as an administrator, using the following credentials
  - a. Username: your iBank username
  - b. Password: initially, the same as the username
  - c. OTP: generated using your assigned token
2. Using the Self-management menu, activate the users by assigning them
  - a. Tokens
  - b. Accounts
  - c. Transactions and limits
  - d. Signature types
3. From this point on, each user will be able to login using the similar credentials (as per bullet 1)

For help and support, please call 441.296.6969